

Make Art Grant_MAG_FY26_c1

Rhode Island State Council on the Arts - Individuals

Guidelines and Template Forms

Quick links to required templates and helpful resources.

Resources:

- Make Art Grant Guidelines (RISCA website) - For reference.
- Evaluation Criteria (PDF) - For reference.

Templates:

- Project Plan Template (Excel) - Required.
- Budget Template (Excel) - Required.
- Work Sample List Template (Word) - Required.

Info for RISCA Staff: Eligibility Checklist

Eligibility Checklist*

Select all that apply, see grant guidelines for definitions:

Choices

I am a legal resident of the United States.

I have lived in Rhode Island for more than one year as of the date of this application.

I am over 18 years of age.

I am not currently enrolled in an arts degree seeking program or attending high school full time.

This is not a project of a nonprofit or organization.

This project is not receiving direct funding from another RISCA grant.

This artist is not applying for another RISCA grant at the same deadline.

This project is not receiving direct funding from organization receiving RISCA GOSO funding.

I am a practicing artist.

I am not currently receiving a RISCA General Operating Support for Artists grant.

All RISCA funded activity is taking place within the state of Rhode Island.

I am not a RISCA staff or council member, or immediate family of a RISCA staff or council member.

I will accept partial funding.*

If my application is not selected for full funding, I will accept partial funding. The minimum award will be 50% of the request or \$1,000, whichever is higher. Note: the answer to this question is NOT seen by the panel and does not impact your score.

Choices

YES

NO

Info for the Panel: LOGISTICS

Preferred Name

Character Limit: 150

Pronouns

What this is and why it matters: <https://www.glsen.org/activity/pronouns-guide-glsen>.

Character Limit: 15

Project Name*

Please provide a two to five word title of your project.

Character Limit: 100

Project Summary*

Describe your project in no more than three sentences. This summary description will be used in public records, so use language that clearly explains the project.

Character Limit: 500

Amount Requested*

Amount requested cannot exceed \$5,000. Numerals only. Round to the nearest dollar, between \$500 and \$5,000.

Character Limit: 20

When will this project take place? *

Note this project must take place within the RISCA fiscal year July 1 – June 30.

Project Start Date:*

Character Limit: 10

Project End Date:*

Character Limit: 10

Artists / Other People Involved

Are other artists or people involved in this project? If yes, please list them with a one sentence explanation of their role(s).

Character Limit: 250

UPLOAD: Project Plan (saved as PDF).*

Provide a project plan for your project using the RISCA template.

- Download the **RISCA CEPG/MAG Project Plan template** using the link located at the top of this application under Guidelines and Forms.
- Show all the major steps involved in accomplishing your project including when they are happening and who is doing them. Depending on your project, your plan might span one month or several months.
- Once the RISCA CEPG/MAG Project Plan is completed, save in PDF format. Then click below to upload and attach the project plan to your application.

File Size Limit: 2 MB

Metrics for Success (check all that apply)*

What metrics for success will be measured? What are the goals of this project, and what will you be measuring? Please select all that apply, note that your project should NOT have all of these as goals.

Choices

Learning about a material or technique

Completion of specific piece(s) of art

Aesthetic growth

Artistic risk-taking

Experimentation

Sales, exhibitions, and other external interest in the new work

Other #1 - if applicable

Other #2 - if applicable

Other # 1 (if applicable)

Briefly list what you plan to measure.

Character Limit: 250

Other # 2 (if applicable)

Briefly list what you plan to measure.

Character Limit: 250

I understand and agree that RISCA funds will not be used for:*

- Capital improvement projects, like the construction or renovation of buildings or major permanent equipment purchases.
- Addressing, eliminating, or reducing existing debt or for contributions to an endowment fund. Development or fundraising, such as social events or benefits or any fundraising expenses.
- Entertainment and hospitality, including expenses for activities such as receptions, parties, galas, etc. Specific costs that have a core programmatic purpose and are included in your budget may be allowable.

- Prizes and awards for an event, person, and/or organization. Regranting the funds to other artists or organizations through an application or award process.
- Activities that are associated with a graduate or undergraduate degree program or for which academic credit is received.
- Applications for projects that proselytize or promote religious activities, or which take place as part of a religious service.
- Programming, performances, and exhibitions unavailable and/or inaccessible to the public. This includes programming that occurs in a space that does not comply with the Americans with Disabilities Act.
- Expenses incurred or activity happening outside of the award period.

Choices

YES

NO

UPLOAD: Project Budget (saved as PDF).*

All applications must include their Project Budget using the official RISCA template.

- Download the **RISCA CEPG/MAG Budget Template** using the link located at the top of this application under Guidelines and Forms.
- Please use the notes section in the budget form to explain your project income and expenses related to this project. Be specific about hourly or daily rates for artists and other key members involved. Project income must equal project expenses. For help completing the budget, [check out this video](#).
- Once the project budget form is completed, save in either Excel or PDF format. Then click below to upload and attach the project budget to your application.

File Size Limit: 5 MB

Info for the Panel: ARTISTIC VIBRANCY & IMPACT

Describe how this project builds on or expands your existing art practice.*

Character Limit: 1000

UPLOAD: bio/resume/cv of artist(s) involved (saved as PDF).*

If there is more than one artist involved, combine the bio, resume or cv from each artist into one single PDF before uploading.

File Size Limit: 5 MB

UPLOAD: artist statement*

If there is more than one artist involved, combine the artist statement from each artist into one single PDF before uploading. If the artists have a shared artist statement, use that.

File Size Limit: 2 MB

LINK: Artist website, if available.

Character Limit: 2000

LINK: Artist social media, if available.

Character Limit: 2000

LINK: Creative Ground profile, if available.

Character Limit: 2000

UPLOAD: Work Samples List (saved as PDF).*

Please describe each piece of art, including the title, year, medium, any additional technical details, and 1-3 sentences of context about the piece and how it is meant to be experienced. You must use the template.

File Size Limit: 5 MB

LINK: Documentation of 3-5 pieces of art*

Please share documentation of 3-5 pieces of art showing the artist(s) involved in the project have experience relevant to this project.

- This may include images, video, audio, and/or writing. Pieces of art include, but are not limited to: a short film; a graphic novel; a dance; a painting; a piece of jewelry; a song; a sculpture; a performance in a public place; a poem; a class/lesson/workshop you taught or work of your students; or a quilt.
- You may submit a maximum of: 10 images; and 10 minutes of video; and 10 minutes of audio; and up to 20 pages of writing.
- Note: All files must be in a Google Drive folder, open to everyone with the link or link and password.

Character Limit: 2000

Password to Google Drive folder, if necessary.

If you do not want to make Google Drive folder password protected, open the folder in Google Drive. In the top right corner, click "Share". Click "Get shareable link" in the top right of the "Share with others" box. To choose whether a person can view, comment, or edit the file, click the Down arrow next to "Anyone with the link."

Character Limit: 20

Info for RISCA Staff: CONGRESSIONAL DISTRICT

U.S. Representative District (Select 1 or 2)*

To look up your congressional district:

- Visit the United States House of Representatives Find Your Representative page: <https://www.house.gov/representatives/find-your-representative>
- Enter your zip code. If necessary, enter your street address.
- Select the district below, it will be either 1st Congressional district or 2nd Congressional district of Rhode Island. Choices 12

Choices

- 1
- 2

Assurances

The applicant agrees to abide by all the **General Terms and Conditions and Assurances** as outlined at <https://rules.sos.ri.gov/regulations/part/220-30-00-13>, and has reviewed this information prior to submitting this application. By submitting your application, you are agreeing to abide by all of these federal and state terms and conditions if you receive support from RISCA. The applicant understands that all grant applications are considered on a competitive basis. No applicant is guaranteed funding at any level, even if all basic criteria have been met. Prior funding does not guarantee support in current or future years. The applicant understands that all RISCA grant award programs are contingent upon the availability of funds from the General Assembly of the State of Rhode Island and the National Endowment for the Arts, a federal agency.

The applicant will assure that it and any organization assisted by it will comply with Titles I - IV of the Americans with Disabilities Act of 1990 (PL 101-336), as amended, Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., PL 88-352) as amended, Sections 503 & 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Equal Employment Opportunity Act of 1972 (PL 92-261), Rhode Island Executive Order #19, 1977, and where applicable, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), to the end that no person in the United States shall, on the grounds of race, color, religion, sex, age, national origin, handicap, or sexual orientation, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the applicant received financial assistance from the Council.

All data, documentation, and material prepared and submitted by the grantee for the fulfillment of the grant contract will remain the property of the grantee. RISCA reserves the right to reproduce grantee products for educational, promotional, and noncommercial purposes, both electronically and in print.

Certification*

The applicant certifies that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of their knowledge, and

that the applicant is an eligible individual as specified in the guidelines. The applicant agrees to all above conditions.

Choices

YES

NO

Signature*

Enter your full name.

Character Limit: 250

Today's Date.*

Character Limit: 10