

GOSO_under 500K_General Operating Support for Organizations_FY25c1

Rhode Island State Council on the Arts - Organizations

APPLICATION OVERVIEW

Welcome to the General Operating Support for Organizations (GOSO) for organizations application! This application is for organizations with annual budgets under \$500,000. Throughout this application, we have put in instructions, explanations, and links to more information to help you complete the application.

There are three parts to the application:

- 1) BEFORE YOU START THE APPLICATION eligibility quiz, where you will determine if your organization is eligible for this program and what budget class your organization is. Your organization's budget class is a factor in determining your grant award.
- 2) INFORMATION FOR THE PANEL where you will tell the panel making funding recommendations for your grant program about your organization.
- 3) INFORMATION FOR RISCA STAFF where you will share information that RISCA is required to collect and have on record when granting out state and federal funds.

If at any point in working on your application you have a question that can't be answered via the links and information provided, do not hesitate to reach out to Todd Trebour, Deputy Director at todd.trebour@arts.ri.gov. Let's get started!

GUIDELINES & TEMPLATE FORMS

Here are quick links to templates and other resources that may be needed and/or useful for this application.

- **General Operating Support for Organizations Guidelines (PDF)** - *For reference. Please be sure to review the entire document before submitting your application.*
- **Board and Staff Demographics Chart (Excel)** - *Required - choose format below that fits your organizations budget size.*
 - For organizations with annual budgets between \$100,000 - \$500,000.
 - For organizations with annual budgets under \$100,000.
- **Evaluation Rubric (PDF)** - *For reference. This is the rubric panelists will use when evaluating your application.*

GLOSSARY

A special thanks to our colleagues at the City of Seattle Office of Arts and Culture and Grantmakers in the Arts whose fantastic work informed some of the definitions in this glossary.

Arts and Culture organization: Not-for-profit based groups that provide as their primary mission regular cultural programs or services, which may include producing or presenting a series or regular program of performances, educational programming, exhibitions, media presentations, festivals, readings, or literary publications. Producing is a primary focus on direct creation, production, performance or exhibition of arts; presenting is a primary focus on organizing, selecting or curating and contracting a series, season or festival of performances or events created by other artists and producing groups.

Not-for-profit organizations that include arts and culture as a primary and major focus of a larger mission may apply, if their larger mission is centered in serving a specific cultural group.

ALAANA (African, Latin American, Asian, Arab, Native-American): This is an acronym for Asian, Latina/o/x/e, African, Arab, and Native American intended to be inclusive of any individual, culture, community, or arts organization from these racial/ethnic identity groups. The term intentionally names these broad racial and ethnic identities rather than grouping them under the more generic term “people of color.” Source: Grantmakers in the Arts.

BIPOC: An acronym that stands for Black, Indigenous and people of color. The term is meant to unite all people of color while acknowledging that Black and Indigenous people face different and often more severe forms of racial oppression and cultural erasure as consequences of systemic white supremacy and colonialism. Source: diversitystyleguide.com

BIPOC/ALAANA-centered organization: an organization with a mission and programming that is explicitly reflective of a community or communities of color, and where the board, staff, artists, and collaborators, include a significant representation of that community. A BIPOC/ALAANA-centered organization is defined by the following organizational characteristics:

- Primary mission, intentions, and practices are BY, FOR, and ABOUT art, heritages, histories, cultures and communities of colors.
- Executive Leader (Executive Director, Managing Director, Producing Artistic Director, CEO, President) identifies as BIPOC/ALAANA.
- Board is at least 60% BIPOC/ALAANA-identifying individuals, per the definition above.
- Staff is at least 60% BIPOC/ALAANA-identifying individuals, per the definition above.

Culturally specific organization: A culturally specific organization serves a particular cultural community and is founded, led by, and staffed with people who are members of that community.

These nonprofits and community-based organizations help people thrive by starting on a foundation of shared cultural identities, histories, languages, and experiences. Often beginning as grassroots efforts, these organizations remain embedded in the fabric of their communities as they grow. *Source: Community Foundation of Southwest Washington.*

Diverse: composed of distinct qualities and characteristics; age, color, ethnicity, ancestry, sex, family or marital status, gender identity or expression, language, national origin, physical and mental disability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, citizenship status and other characteristics that make individuals unique.

Equity: The fair treatment, access, opportunity, and advancement for all people, while at the same time striving to identify and eliminate barriers that have prevented the full participation of some groups.

Fiscal Sponsorship: An organization that fits RISCA's definition of a nonprofit organization that accepts a grant on behalf of the sponsored organization and is financially, administratively, and programmatically responsible for all conditions of the grant. The Fiscal Sponsor is also responsible for signing any grant documents and ensuring that the sponsored organization follows the rules of the grant program and submits its final report.

Geographic Community: the people who live in the place (neighborhood, town, or city) in which your organization is physically located, as well as the geography and character of the place. If your organization doesn't have a physical location, this would be the place in which you most frequently offer programming. Descriptions of the people in the community could include demographic and geographic makeup, including information about relevant socioeconomic factors, as well as diversity of age, ethnicity, race, gender, ability, education, etc. Descriptions of the geography and character could include discussion of relevant history, physical features that define the community (e.g. rivers, streets), community institutions and resources, and density (e.g. urban, rural).

Inclusion: The act of creating an environment in which every person feels welcomed, respected, supported, and valued to fully participate. An inclusive and welcoming place embraces differences and offers respect in words and actions for all people, where each person is able to share the full spectrum of their humanity and be seen and heard without fear.

Institutional Racism: Institutional racism, or systemic racism, describes societal patterns and structures that impose oppressive or otherwise negative conditions on identifiable groups on the basis of race or ethnicity (wikipedia.com). It is a form of racism that is embedded as normal practice within society or an organization. It can lead to such issues as discrimination in criminal justice, employment, housing, health care, political power, and education, among other issues (thoughtco.com). In arts and culture funding, institutional racism has led to the historic exclusion and undervaluing of BIPOC communities and individuals, and an inequitable distribution of philanthropic dollars. To learn more, see the study *Not Just Money: Where is the Money Going?* by the Helicon Collaborative.

Nonprofit Organization: Is incorporated in and conducting business in the State of Rhode Island, with 5011(3) tax-exempt status from the Internal Revenue Service, registered with the Rhode Island Secretary of State, governed by a revolving board of directors, trustees or advisory board drawn from the community at large and shown to be actively involved in the governance of the organization.

Organizational Community: the people who comprise the audiences or communities your organization engages through their programming. This community should include audience members, artists, students, and other groups that are significant to the organization. Descriptions of the community could include demographic and geographic makeup, including information about relevant socioeconomic factors, as well as diversity of age, ethnicity, race, gender, ability, education, etc.

Practicing Artist: a person that intentionally creates or practices art in any discipline that:

- Has specialized training in the artistic field from any source, not necessarily in formal academic institutions.
- Is committed to devoting significant time to artistic activity, as is possible financially.
- Is or is working towards earning some portion of their income from their art.
- Disciplines include, but are NOT limited to: musician, painter, poet, choreographer, teaching artist, ceramicist, storyteller, performer, playwright, sculptor, photographer, wampum artist, printmaker, animator, cartoonist, textile and fashion designer, and filmmaker.

Underserved communities: the National Endowment for the Arts defines “underserved” communities as “ones in which individuals lack access to arts programs due to geography, economic conditions, ethnic background, or disability.” This definition may include BIPOC/ALAANA communities, people with disabilities, immigrant groups, rural populations, aging populations, people living in poverty, people experiencing houselessness, incarcerated populations, communities recovering from trauma or disaster, and military service members and veterans. Please note that in accordance with the NEA’s definition, age alone does not qualify a community as underserved.

Underserved Community-Centered Organization: an organization with a mission and programming that is explicitly reflective of a community defined as underserved by the NEA, and where the board, staff, artists, and collaborators, include a significant representation of that community. An Underserved Community-Centered organization is defined by the following organizational characteristics:

- Primary mission, intentions, and practices are BY, FOR, and ABOUT art, heritages, histories, and cultures of a particular underserved community.

- Executive Leader (Executive Director, Managing Director, Producing Artistic Director, CEO, President) identifies as a member of the underserved community who is the focus of the organization's mission.
- Board is at least 60% individuals who identify as a member of the underserved community who is the focus of the organization's mission.
- Staff is at least 60% individuals who identify as a member of the underserved community who is the focus of the organization's mission.

BEFORE YOU START APPLICATION – ELIGIBILITY QUIZ

In order to determine the budget class of your organization, please answer the following questions. If your organization files a form 990 EZ, your total cash expenses should be listed on the first page of your form 990 (Part I, line 17). If your organization files a standard form 990, your total cash expenses should also be listed on the first page of your form 990 (Part I, line 18).

What was your organization's total cash expenses as listed in your 2020 form 990?*

This will be the 990 that reflects your fiscal year ending in 2020.

Character Limit: 20

What was your organization's total cash expenses as listed in your 2021 form 990?*

This will be the 990 that reflects your fiscal year ending in 2021.

Character Limit: 20

What was your organization's total cash expenses as listed in your 2022 form 990?*

This will be the 990 that reflects your fiscal year ending in 2022.

Character Limit: 20

What is the average of your total cash expenses from your 2020, 2021, and 2022 form 990s?*

Character Limit: 20

Arts & Culture and/or Culturally Specific Organization:*

Does your organization fit our definition of an arts and culture and/or culturally specific organization?

Arts and Culture Organization: Not-for-profit based groups that provide as their primary mission regular cultural programs or services, which may include producing or presenting a

series or regular program of performances, educational programming, exhibitions, media presentations, festivals, readings, or literary publications. Producing is a primary focus on direct creation, production, performance or exhibition of arts; presenting is a primary focus on organizing, selecting or curating and contracting a series, season or festival of performances or events created by other artists and producing groups.

Culturally specific organization:A culturally specific organization serves a particular cultural community and is founded, led by, and staffed with people who are members of that community.

These nonprofits and community-based organizations help people thrive by starting on a foundation of shared cultural identities, histories, languages, and experiences. Often beginning as grassroots efforts, these organizations remain embedded in the fabric of their communities as they grow.

Choices

YES

NO

If you answered **yes**, your organization is still eligible for this grant program! If you answered **no**, your organization is ineligible for this grant program.

Organization Status:*

Are you a 501(c)3 nonprofit organization, municipality, or a parent corporation to a division, branch, department, program, or other subunit of nonprofit corporation, municipality college, or university?

NOTE: if you are a nonprofit organization, your organization must be incorporated in and conducting business in the State of Rhode Island, with 501(c)(3) tax exempt status from the Internal Revenue Service, registered with the Rhode Island Secretary of State, governed by a revolving board of directors, trustees or advisory board drawn from the community at large and shown to be actively involved in the governance of the organization (for confirmation that your nonprofit organization is incorporated in the State of Rhode Island, visit the Secretary of State's online database).

Choices

YES

NO

If you answered **yes**, your organization is still eligible for this grant program! If you answered **no**, your organization is ineligible for this grant program.

ADA compliance*

Does your organization present programming in an ADA compliant location? For more information on what this means, read the physical access section of **this checklist**.

Choices

YES

NO

If you answered **yes**, your organization is still eligible for this grant program! Continue to the final question. If you answered **no**, your organization is ineligible for this grant program.

Five years operating*

Has your organization been in continuous operation either exhibiting or producing programming for each year of the past five years? Note: the programming may be seasonal in nature and not necessarily take up a full academic or calendar year.

Choices

YES

NO

If you answered **yes**, your organization is eligible for this grant program! Continue onto the full application.

INFORMATION FOR THE PANEL – THE APPLICATION

All information in this section is seen by panelists. The panel evaluating your application will consist of five individuals from inside and outside of Rhode Island chosen for their experience working at arts and culture organizations of similar size to that budget cohort being evaluated that year, as well as expertise in the field. In line with our [https://risca.online/resources/strategic-plan/strategic plan](https://risca.online/resources/strategic-plan/strategic-plan), at least two panel members will be BIPOC/ALAANA individuals, and at least one will be a practicing artist (see Glossary in this application for definitions). Additionally, RISCA will continue to consider age, gender identity or expression, disability, sexual orientation, geography, discipline of arts experience, type of arts administrative experience, and other factors when curating diverse GOSO panels.

Panelists undergo a training that includes an implicit bias training and a review of the grant program rubric.

While there are character count limits with each question, we've also indicated the ideal length of answers. You will want to give the panel enough information while remembering that they will be reading up to 30 applications. It is important to balance providing enough information with being concise.

WHO YOU ARE:

Answer the following questions:

ORGANIZATION NAME*

What is the name of your organization?

Character Limit: 250

1) MISSION:*

What is your organization's mission? If you recently had a change in organizational mission, you may briefly elaborate here. An ideal response length is less than 2 paragraphs.

Character Limit: 1000

BUDGET SIZE

Average of organization's total cash expenses over past three fiscal years (2020, 2021, and 2022). This is to provide the panel with context on the organization's operating resources.

Character Limit: 20

2) INTRODUCING YOUR ORGANIZATION:*

Summarize your organization's core programs and infrastructure. This question will give the panel context on who your organization is and what your organization does. You will also want to provide a snapshot of your staffing structure, including number of staff, artists and independent contractors employed. An ideal response length is 3-5 paragraphs.

- **Optional:** you may upload a simple organizational chart if that helps you more easily answer this question!
- **Please submit up to four support materials from the past three years showing the artistic and/or cultural programming of your organization (video, images, resume, short bios with links to social media/Vimeo/YouTube, CVs, resumes, etc).** *Remember: the panel is reading up to 30 applications – keep your support materials targeted to what you want panelists to see, hear, and know.*

Character Limit: 5000

Organizational Chart (Optional)

Upload a simple flow chart or diagram showing who leads and works at your organization.

File Size Limit: 3 MB

3) ORGANIZATION SUPPORT MATERIALS:

Please submit up to four support materials from the past three years showing the artistic and/or cultural programming of your organization (video, images, resume, short bios with links to social media/Vimeo/YouTube, CVs, resumes, etc). *Remember: the panel is reading up to 30 applications – keep your support materials targeted to what you want panelists to see, hear, and know.*

Organization Support Material Upload - #1*

Please use this upload button to provide video, images, resume, short bios with links to social media/Vimeo/YouTube, CVs, resumes, etc .to support your application. Use the text box to provide us with a description of what you have uploaded.

Character Limit: 250 | File Size Limit: 5 MB

Organization Support Material Upload - #2

Character Limit: 250 | File Size Limit: 5 MB

Organization Support Material Upload - #3

Character Limit: 250 | File Size Limit: 5 MB

Organization Support Material Upload - #4

Character Limit: 250 | File Size Limit: 5 MB

4) YOUR GEOGRAPHIC COMMUNITY*

Geographic community is defined as the people who live in the place (neighborhood, town, or city) in which your organization is physically located, as well as the geography and character of the place. If your organization doesn't have a physical location, this would be the place in which you most frequently offer programming. Descriptions of the people in the community could include demographic and geographic makeup, including information about relevant socioeconomic factors, as well as diversity of age, ethnicity, race, gender, ability, education, etc. Descriptions of the geography and character could include discussion of relevant history, physical features that define the community (e.g. rivers, streets), community institutions and resources, and density (e.g. urban, rural).

Please describe the community your organization is located in. If your organization does not have a physical location, please describe the geographic community in which your community most regularly programs.

Ideal response length is 2-3 paragraphs.

Character Limit: 3000

5) YOUR ORGANIZATIONAL COMMUNITY*

Organizational community is defined as the people who comprise the audiences or communities your organization engages through their programming. This community should include audience members, artists, students, and other groups that are significant to the organization. Descriptions of the community could include demographic and geographic makeup, including information about relevant socioeconomic factors, as well as diversity of age, ethnicity, race, gender, ability, education, etc.

Who is your organizational community? How does this connect to your organization's mission? Indicate what data sources inform your understanding of who your audiences or communities

are (e.g. ticket sales data, registration information, observation, etc.).

Ideal response lengths is 2-3 paragraphs.

Character Limit: 3000

6) RESPONSIVENESS TO YOUR ORGANIZATIONAL COMMUNITY IN PROGRAMMING:*

How are the needs, desires, or identities of your organizational community reflected in your artistic and cultural programming? If relevant, please also share how your organizational community was included in your decision-making processes about programming. An ideal response length is 2-3 paragraphs.

Character Limit: 3000

7) RESPONSIVENESS TO YOUR ORGANIZATIONAL COMMUNITY IN OPERATIONS:*

How does the operational decision-making of your organization reflect your organizational community and its needs? You may speak about the staffing or board decision-making process of your organization, your policies, your evaluative and planning processes and actions you've taken based on those processes. An ideal response length is 2-3 paragraphs.

Character Limit: 3000

8) HOW YOUR ORGANIZATION NEGOTIATES CHALLENGES:*

How did your organization and your organizational community work to address a recent challenge? The panel is curious to hear about the process your organization went through to negotiate a challenge in the past three years in partnership with your organizational community. Ideal response length is 3 paragraphs or less.

Character Limit: 3000

9) Please submit up to four support materials from within the last year showing how the work of your organization is meaningful to your organizational and geographic community. This can be anything in the voice of community members outside of your organization, e.g. audience members, partner businesses or organizations, students, clients, etc. but not board, staff or employed artists. Examples include: letters of support from community partners or community members inside or outside of the arts sector that are personally impacted by your organization's work; a document of quotes from past or current program participants, etc.

Remember: the panel is reading up to 30 applications – keep your support materials targeted to what you want panelists to see, hear, and know.

Community Support File Upload #1*

Please use this upload button to provide audio, video, digital images, or documents to support your application. Use the text box to provide us with a description of what you have uploaded.

Character Limit: 250 | File Size Limit: 5 MB

Community Support File Upload #2

Please use this upload button to provide audio, video, digital images, or documents to support your application. Use the text box to provide us with a description of what you have uploaded.

Character Limit: 250 | File Size Limit: 5 MB

Community Support File Upload #3

Please use this upload button to provide audio, video, digital images, or documents to support your application. Use the text box to provide us with a description of what you have uploaded.

Character Limit: 250 | File Size Limit: 5 MB

Community Support File Upload #4

Please use this upload button to provide audio, video, digital images, or documents to support your application. Use the text box to provide us with a description of what you have uploaded.

Character Limit: 250 | File Size Limit: 5 MB

10) YOUR BOARD*

How is your board reflective (or not reflective) of your organizational community and its diversity? If relevant, what efforts is your organization engaging in to ensure that your board is or will be reflective of its organizational community? Ideal response length is 1-3 paragraphs.

Character Limit: 3000

11) Board and Staff Demographic Grid*

Using the required Board and Staff Demographic Grid Excel file (found in this application under *Guidelines and Template Forms*), you will share demographic information about the people who work at your organization. Within each category you will share in aggregate who identifies as American Indian or Alaska Native; Asian; Native Hawaiian or Other Pacific Islander; Black or African American; or Hispanic or Latina/o. Per guidance from the National Endowment for the Arts, these are federally defined demographic descriptors we are permitted to ask about regarding board members. This grid is editable; if you wish, you can edit the federally defined descriptors with language that better reflects how your community members identify.

You may also describe your organization's people beyond these federally defined demographic descriptors and include other demographic information that you feel is relevant to understanding your organization's people in relationship to your organization's mission and organizational community. Follow the instructions embedded within the Board and Staff Demographic Grid.

File Size Limit: 3 MB

12) DIVERSITY IN STAFF, ARTISTS AND VOLUNTEERS*

Please discuss how your organization is achieving and/or addressing diversity amongst your staff (if any), artists, and volunteers, and ensures representation from those from underserved

communities within your organizational community. Ideal response length is 1-3 paragraphs.

The National Endowment for the Arts defines “underserved” communities as “ones in which individuals lack access to arts programs due to geography, economic conditions, ethnic background, or disability.”

This definition may include BIPOC/ALAANA communities, people with disabilities, immigrant groups, rural populations, aging populations, people living in poverty, people experiencing homelessness, incarcerated populations, communities recovering from trauma or disaster, and military service members and veterans. Please note that in accordance with the NEA’s definition, age alone does not qualify a community as underserved.

Character Limit: 3500

13) COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND ACCESS:*

Tell us three ways your organization is and/or has prioritized diversity, equity, inclusion, and access in your programming and/or operations and why those actions were taken. This could include ways your organization is working to engage people from different cultural backgrounds, socioeconomic statuses, and physical and mental abilities. An ideal response length is 2-3 paragraphs.

Character Limit: 3500

14) DEIA Planning Document

If your organization has a planning document related to your DEIA work, please upload here. For example, this could be an DEIA plan for your organization, or a strategic plan that has a DEIA component.

File Size Limit: 3 MB

INFORMATION FOR RISCA STAFF – ELIGIBILITY DOCUMENTS

The following information asks for documents and information RISCA is required to have as a state agency granting out federal funds. Within each question, we explain why we are asking it. The information in this section is seen only by RISCA staff and not by the panel.

What RISCA funds can't be used for:*

Please attest to your understanding below: If your organization receives a GOS-O grant from RISCA, your grant award may not be used for any of the following expenses:

- Expenses for programs that occur in spaces that are not ADA compliant.
- Capital projects. The construction or renovation of buildings or additions to buildings.
- Addressing Debt. Eliminating or reducing existing debt, or for contributions to an endowment fund.
- Development. Any development efforts, such as social events or benefits.

- Prizes and awards.
- Hospitality expenses. This includes food and beverages for openings or receptions. Under no circumstances will the purchase of alcoholic beverages be supported.
- Expenses outside of award period. Your grant award can't be used to cover expenses incurred or activities occurring prior to July 1 or after June 30 in the fiscal year in which the grant has been awarded.
- Regranting funds. Applications where the purpose is to "regrant" or award funds using some or all of the RISCA grant funds.
- Undergraduate or graduate school activities. Activities which are part of a graduate or undergraduate degree program, or for which academic credit is received.
- Religious activities. Applications for projects that proselytize or promote religious activities, or which take place as part of a religious service.
- Private functions. Performances and exhibitions not available to the general public.
- Performances and exhibitions not available to the general public, or that are inaccessible to people with disabilities. This includes activities that take place on a closed school campus during the school day.

Choices

Yes, I understand.

Board Member List:*

Please include town/city they live in. This ensures that we know you are actively governed by a board of directors.

File Size Limit: 3 MB

Submit your 501(c)(3) determination letter*

We are required to grant out federally-sourced funds to nonprofit organizations. Upload a copy of your letter from the IRS confirming your organization's tax exempt status.

File Size Limit: 3 MB

Legal Name*

This is the name of the nonprofit listed on the 50c1(c)(3) Determination Letter.

Character Limit: 150

SAM-UEI:*

SAM-UEI is a 12-character Unique Entity Identifier (UEI) assigned by the federal System for Awards Management (SAM).

Character Limit: 12

Your current organizational budget*

Please submit a board approved budget from your organization's current or most recently completed fiscal year. Because this budget is being requested for eligibility purposes, your budget may be in any format.

File Size Limit: 3 MB

Your organization's form 990s from 2020 - 2022. A 990 is the type of annual tax return 501(c)(3) nonprofits file. We need this document so we know your nonprofit is in good standing.

Your organization's 2020 form 990.*

Please upload a copy of your organization's 2020 form 990. This will be the 990 that reflects your fiscal year ending in 2020. If you are running into file size issues, you can include just the first five pages.

File Size Limit: 14 MB

Your organization's 2021 form 990.*

Please upload a copy of your organization's 2021 form 990. This will be the 990 that reflects your fiscal year ending in 2021. If you are running into file size issues, you can include just the first five pages.

File Size Limit: 14 MB

Your organization's 2022 form 990.

Please upload a copy of your organization's 2022 form 990. This will be the 990 that reflects your fiscal year ending in 2022. If you are running into file size issues, you can include just the first five pages.

File Size Limit: 14 MB

Does your organization fit RISCA's definition of an Underserved Community-Centered Organization?

An Underserved Community-Centered Organization is an organization with a mission and programming that is explicitly reflective of a community defined as underserved by the NEA, and where the board, staff, artists, and collaborators, include a significant representation of that community. An Underserved Community-Centered organization is defined by the following organizational characteristics:

- Primary mission, intentions, and practices are BY, FOR, and ABOUT art, heritages, histories, and cultures of a particular underserved community.
- Executive Leader (Executive Director, Managing Director, Producing Artistic Director, CEO, President) identifies as a member of the underserved community who is the focus of the organization's mission.
- Board is at least 60% individuals who identify as a member of the underserved community who is the focus of the organization's mission.

- Staff is at least 60% individuals who identify as a member of the underserved community who is the focus of the organization's mission.

Choices

Yes, our organization fits the definition.

No, our organization does not fit the definition.

Unsure if our organization fits the definition.

UNDERSERVED COMMUNITY CENTERED ORGANIZATION - FOLLOW UP QUESTIONS

Which underserved community or communities in your organization centered in?*

If you answered "yes" to being an Underserved Community-Centered Organization, please select the underserved community or communities your organizations is centered in.

The National Endowment for the Arts defines "underserved" communities as "ones in which individuals lack access to arts programs due to geography, economic conditions, ethnic background, or disability."

This definition may include BIPOC/ALAANA communities, people with disabilities, immigrant groups, rural populations, aging populations, people living in poverty, people experiencing homelessness, incarcerated populations, communities recovering from trauma or disaster, and military service members and veterans. Please note that in accordance with the NEA's definition, age alone does not qualify a community as underserved.

Choices

BIPOC/ALAANA communities

People with disabilities

Rural populations

Other

If you answered "Other" to the prior question, please explain here.

Identify the underserved community or communities you believe your organization is centered in. Please refer to the definition of Underserved Community-Centered Organizations.

Character Limit: 500

INFORMATION FOR RISCA STAFF – WHO ARE YOUR ELECTED OFFICIALS?

To look up who your elected officials are, please visit the Rhode Island Secretary of State website: <https://vote.sos.ri.gov>

1. From the dashboard on the RI Secretary of State website, click “**Find A Polling Place**”.
2. **Next, enter the address** in the fields provided (on the voter website) in which your business address (or that of your fiscal sponsor, if you are using one) is located. This must be a street address and NOT a post office box. Click “CONTINUE”.
3. On the next page you will see a list of “**Your Elected Officials**”. Please use this list as reference when answering the questions below.

U.S. Representative*

Please select your U.S. Representative in Congress from the list below:

Choices

- 01
- 02

INFORMATION FOR RISCA STAFF – DATA for FEDERAL & STATE REPORTING

Answer the following questions to the best of your ability. This information will not effect how your application is evaluated, but is necessary for reporting on our applicants to the federal and state government. The Deputy Director will review the information here and reach out if they have any questions when it is time to create and file reports.

Applicant Institution*

Choose from the codes below to describe your specific type of organization.

For definitions of these fields, see this guide to the National Standard data fields.

Choices

- 01 Individual - Artist
- 02 Individual - Non-artist
- 03 Performing Group
- 04 Performing Group - College/University
- 05 Performing Group - Community
- 06 Performing Group for Youth
- 07 Performance Facility
- 08 Museum - Art
- 09 Museum - Other
- 10 Gallery/Exhibition Space

- 11 Cinema
- 12 Independent Press
- 13 Literary Magazine
- 14 Fair/Festival
- 15 Arts Center
- 16 Arts Council/Agency
- 17 Arts Service Organization
- 18 Union/Professional Association
- 19 School District
- 20 School - Parent-Teacher Association
- 21 School - Elementary
- 22 School - Middle
- 23 School - Secondary
- 24 School - Vocational/Technical
- 25 Other School
- 26 College/University
- 27 Library
- 28 Historical Society/Commission
- 29 Humanities Council/Agency).
- 30 Foundation.
- 31 Corporation/Business
- 32 Community Service Organization
- 33 Correctional Institution
- 34 Health Care Facility
- 35 Religious Organization
- 36 Seniors' Center
- 37 Parks and Recreation
- 38 Government - Executive
- 39 Government - Judicial
- 40 Government - Legislative (House)
- 41 Government - Legislative (Senate)
- 42 Media - Periodical
- 43 Media - Daily Newspaper
- 44 Media - Weekly Newspaper
- 45 Media - Radio
- 46 Media - Television
- 47 Cultural Series Organization
- 48 School of the Arts
- 49 Arts Camp/Institute
- 50 Social Service Organization
- 51 Child Care Provider
- 99 None of the Above

Applicant Discipline*

Select the primary numeric code from the list provided that best describes the main art form of your organization.

For definitions of these fields, see this guide to the National Standard data fields.

Choices

- 01 DANCE
- 02 MUSIC
- 03 OPERA/MUSICAL THEATRE
- 04 THEATRE
- 05 VISUAL ARTS
- 06 DESIGN ARTS
- 07 CRAFTS
- 08 PHOTOGRAPHY
- 09 MEDIA ARTS
- 10 LITERATURE
- 11 INTERDISCIPLINARY
- 12 FOLK/TRADITIONAL ARTS
- 13 HUMANITIES
- 14 MULTIDISCIPLINARY
- 15 NON-ARTS/NON-HUMANITIES

Applicant status*

Please designate the legal status of your organization.

Choices

- 01 Individual
- 02 Organization - Non-Profit
- 03 Organization - Profit
- 04 Government - Federal
- 05 Government - State
- 06 Government - Regional
- 07 Government - County
- 08 Government - Municipal
- 09 Government - Tribal
- 99 None of the Above

Project Discipline*

Choose the primary arts discipline of this project from the codes provided.

For definitions of these fields, see this guide to the National Standard data fields.

Choices

- 01 DANCE
- 02 MUSIC
- 03 OPERA/MUSICAL THEATRE
- 04 THEATRE
- 05 VISUAL ARTS
- 06 DESIGN ARTS
- 07 CRAFTS
- 08 PHOTOGRAPHY
- 09 MEDIA ARTS
- 10 LITERATURE
- 11 INTERDISCIPLINARY

- 12 FOLK/TRADITIONAL ARTS
- 13 HUMANITIES
- 14 MULTIDISCIPLINARY
- 15 NON-ARTS/NON-HUMANITIES

Type of Activity*

Select the code that best describes the activities of your project.

For definitions of these fields, see this [guide to the National Standard data fields](#).

Choices

- 01 Acquisition
- 02 Audience Services
- 03 Award/Fellowship
- 04 Creation of a Work of Art
- 05 Concert/Performance/Reading
- 06 Exhibition
- 07 Facility Construction, Maintenance, Renovation
- 08 Fair/Festival
- 09 Identification/Documentation
- 10 Institution/Organization Establishment
- 11 Institution/Organization Support
- 12 Arts Instruction
- 13 Marketing
- 14 Professional Support - Administrative
- 15 Professional Support - Artistic
- 16 Recording/Filming/Taping
- 17 Publication
- 18 Repair/Restoration/Conservation
- 19 Research/Planning
- 20 School Residency
- 21 Other Residency
- 22 Seminar/Conference
- 23 Equipment Purchase/Lease/Rental
- 24 Distribution of Art
- 25 Apprenticeship/Internship
- 26 Regranting
- 27 Translation
- 28 Writing About Art
- 29 Professional Development/Training
- 30 Student Assessment
- 31 Curriculum Development/Implementation
- 32 Stabilization/Endowment/Challenge
- 33 Building Public Awareness
- 34 Technical Assistance
- 35 Web Site/Internet Development
- 36 Broadcasting
- 99 None of the Above

Arts Education*

Use this field to describe the arts education component of your organization, according to the following definition: "An organized and systematic educational effort with the primary goal of increasing an identified learner's knowledge of and/or skills in the arts with measurable outcomes."

Generally, this would mean that your organization has a relationship with a school/group of schools that involves program planning in conjunction with State curriculum goals, as well as ongoing coordination between organizational staff and school teachers/administrators.

This field pertains to percentage of students participating in organized educational programming, not simply the number of youth participating in the project. Arts Education is NOT a requirement for receiving an Arts Access grant.

Choices

- 01 50% or more of project activities are arts
- 02 Less than 50% of project activities are arts education
- 99 No arts education

ASSURANCES

The applicant will assure that it and any organization assisted by it will comply with Titles I -IV of the Americans with Disabilities Act of 1990 (PL 101-336), as amended, Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., PL 88-352) as amended, Sections 503 & 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Equal Employment Opportunity Act of 1972 (PL 92-261), Rhode Island Executive Order #19, 1977, and where applicable, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), to the end that no person in the United States shall, on the grounds of race, color, religion, sex, age, national origin, handicap, or sexual orientation, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the applicant received financial assistance from the Council.

The applicant agrees to abide by all the General Terms and Conditions and Assurances as outlined at <http://www.arts.ri.gov/legal>, and has reviewed this information prior to submitting this application. By submitting your application you are agreeing to abide by all of these federal and state terms and conditions if you receive support from RISCA. The applicant understands that all grant applications are considered on a competitive basis. No applicant is guaranteed funding at any level, even if all basic criteria have been met. Prior funding does not guarantee support in current or future years. The applicant understands that all RISCA grant award programs are contingent upon the availability of funds from the General Assembly of the State of Rhode Island and the National Endowment for the Arts, a federal agency.

It is understood by the applicant and the Rhode Island State Council on the Arts (RISCA) that RISCA reserves the right to use any text, photographs, audio, or video submitted as part of this application for limited non-commercial educational or promotional use in publications or other media produced, used or contracted by RISCA including, but not limited to: brochures, invitations, newsletters, postcards, websites, etc.

The applicant will certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of their knowledge, and that the applicant is an eligible organization as specified in the guidelines. The applicant will certify that the filing of this application has been authorized by the governing body of this applicant, and the person submitting this application has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application.

By placing a checkmark in this box I/we agree to all of the above:*

Choices

I/we agree with the above Assurances