Big-Yellow-School-Bus_BYSB_FY24

Rhode Island State Council on the Arts - Organizations

Overview & Guidelines

Welcome to the Big Yellow School Bus Program (BYSB) Application for School Year 2023-24!

For more information about the BYSB grant program, refer to the BYSB School Year 2023-24 Grant Guidelines: https://arts.ri.gov/grants/big-yellow-school-bus

School Information

School Name*
Character Limit: 250

SAM-UEI:*
SAM-UEI is a 12-character Unique Entity Identifier (UEI) assigned by the federal System for Awards Management (SAM). As of April 2022, SAM-UEI is required of any entity receiving federal funds, including RISCA grants. SAM-UEIs replace DUNS numbers. For more information, visit: https://sam.gov/content/home
Character Limit: 12

EIN Number*
The Employer Identification Number (EIN), also known as the Federal Employer Identification Number or the Federal Tax Identification Number, is a unique nine-digit number assigned by the Internal Revenue Service. Please enter your EIN in the space below.
Character Limit: 9

Field Trip Overview

Amount Requested*
Enter $500 in the space provided.
Character Limit: 20

Field Trip Grade Level (check all that apply)*
Check all grade levels that will be participating in this field trip.

Choices

Pre-K
KG
Grade 1
Grade 2
Grade 3
Grade 4
Grade 5
Grade 6
Grade 7
Grade 8
Grade 9
Grade 10
Grade 11
Grade 12
Other

Date of Field Trip*

Enter the date of the field trip the students will be attending.

Character Limit: 10

Arts and Cultural Organization*

Please enter the name of the Rhode Island arts or cultural organization involved with this field trip. It may be the same as the location of the field trip but not always.
E.g. "RI Phil" or "Everett Dance"

Character Limit: 250

Name of Arts and Cultural Event*

Name of arts and cultural event the students will be attending.
E.g. "Hip-Hop Hamlet performance"

Character Limit: 250

Location of Field Trip*

Where will this field trip will take place? Include name of place, street, state, zip code.
E.g. *Trinity Repertory Company - 201 Washington St, Providence, RI 02903*

Character Limit: 500

Field Trip Name (ADMIN ONLY)*

Please enter the name of field trip in space below, using this format: Art Org_Art Event.
For e.g. RI Phil_LinkUp

Character Limit: 100

Field Trip Description*

Please describe the field trip. Answer should be no more than one paragraph.

Character Limit: 2000

Students Attending*

How many students will attend field trip?

Character Limit: 4

Cost of Admission per student*

Please enter the Cost of Admission per student to attend the field trip. Do not include transportation costs, just the cost of admission.

Character Limit: 20

Number of Buses*

Select how many buses will be used for this field trip.

Choices

1
2
3
4
5
6
7
8
9
10

Cost per bus*

Please enter the estimated cost for EACH bus. Do not enter the total cost for all buses.

Character Limit: 20

Data Required for Federal Reporting

For definitions of the fields below, review this guide to the National Standard data fields:

https://nasaa-arts.org/wp-content/uploads/2022/05/2023-Quick-Easy-Guide-to-FDRs.pdf

Answer the following questions to the best of your ability. This information will not effect how your application is evaluated, but is necessary for reporting on our applicants to the federal and state government.

Applicant Status*

Please designate the legal status of the applicant/organization. Most public schools are "08 - municipal", most private schools are "02 - organization - non-profit". Some Parent Teacher organizations may be "02 Organization - Non-Profit".

Choices

01 Individual
02 Organization - Non-Profit

04 Government - Federal
05 Government - State
06 Government - Regional
07 Government - County
08 Government - Municipal
09 Government - Tribal
99 None of the Above

Applicant Institution*

Choose from the codes below to describe your specific type of organization. Please note: School codes are 19-24, 26 or 48.

Choices

19 School District
20 School - Parent-Teacher Association
21 School - Elementary/Grammar school
22 School - Middle/Junior high school
23 School - Secondary/Senior high school
24 School - Vocational/Technical: Trade school
25 Other School
35 Religious Organization
48 School of the Arts
99 None of the above

Applicant Discipline*

Select "15" from the list below.

Choices

15 NON-ARTS/NON-HUMANITIES

Type of Activity*

Select the code that best describes the activities of the field trip.

Choices

05 Concert/Performance/Reading.
06 Exhibition: Include visual arts, film, video, and exhibition development.
08 Fair/Festival.
12 Arts Instruction.
22 Seminar/Conference.
99 None of the above.

Project Discipline*

Select the primary numeric code that best describes the main art form of the field trip.

Choices

01 Dance
02 Music
03 Opera/Musical Theatre
04 Theatre
05 Visual Arts

06 Design Arts
07 Crafts
08 Photography
09 Media Arts
10 Literature
11 Interdisciplinary
12 Folklife/Traditional
13 Humanities (including storytelling)
14 Multidisciplinary
15 Non-Arts/Non-Humanities

Arts Education*

Use this field to describe the arts education designation of each award, according to the following definition: Arts Education: An organized and systematic educational effort with the primary goal of increasing an identified learner's knowledge of and/or skills in the arts with measurable outcomes.

Choices

01 50% or more of this project's activities are arts education.
02 Less than 50% of this project's activities are arts education.
99 None of this project involves arts education

Adults Engaged: In Person*

Number of adults (ages 18 and over) who will directly engage with the arts in this field trip.

Character Limit: 4

Children/Youth (under age 18) Engaged: In Person*

Number of children/youths (under age 18) who will directly engage with the arts in this field trip.

Character Limit: 4

Artists Directly Involved*

Number of artists directly involved in providing artistic services specifically identified with the field trip. Include living artists whose work is represented in an exhibition regardless of whether the work was provided by the artist or by an institution. If no artists were directly involved in providing artistic services, enter 0.

Character Limit: 4

Population Benefited by Age (select all that apply)*

Select all categories that, by your best estimate, make up 25% or more of the population that directly benefit from this field trip.

Choices

01 Children/Youth (0-18 years)
02 Young Adults (19-24 years)
03 Adults (25-64 years)
04 Older Adults (65+ years)

99 No single age group made up more than 25% of the population directly benefited.

Population Benefited by Distinct Group (select all that apply)

Select all categories that, by your estimate, make up 25% or more of the population that directly benefit from the field trip.

Choices

D - Individuals with disabilities

I - Individuals in institutions (include hospitals, correctional facilities, homeless shelters)

P - Individuals below the poverty line

E - Individuals with limited English proficiency

M - Military veterans/Active-duty personnel

Y - Youth at risk

G - No single distinct group made up more than 25% of population directly benefited.

U.S. Representative District

To look up "Your Elected Officials" and determine the school's U.S.Congressional District, please visit the Rhode Island Secretary of State website: <http://www.sos.ri.gov>

Address Lookup

- From the dashboard on the RI Secretary of State website, click "**Find Your Elected Officials**".

- **Next, enter the address** in the fields provided (on the voter website) in which the school is located. This must be a street address and NOT a post office box. Click "CONTINUE".

U.S. Representative*

Please select your U.S.Congressional District from the list below:

Choices

01

02

Approval of School Administrator

Signature*

Indicate that this application is being submitted with the approval of your
School Administrator and you acknowledge and understand that this is a reimbursement grant. Funds are only released upon receipt and approval of the Field trip follow up form. *

We need to ensure that this application is being submitted with the approval of your school's administrator. In the text box below, type the full name and title of your administrator, followed by the date you are submitting this application and your administrator's email address.

This would look like this: **John Smith, Principal / 9-1-24 / johnsmith@yourschool.net** This entry will serve as the electronic signature for this application.

Character Limit: 200